

- **VOLUNTEER POLICY**

- ACLI-ENAIP is committed to the following:
 - Not to introduce volunteers to replace paid staff.
 - To have a defined place in the structure of the organisation.
 - To be integrated and treated equally as part of the team.
 - To recognise the individual skills each person brings to the organisation.
 - To feel supported and valued in their role through a comprehensive induction on its activities.
 - Encouraging volunteers to develop and build on existing skills and knowledge through sharing good practice within the organization.
 - To be given information about health and safety and equal opportunities.
 - To receive basic training and the director will discuss with the volunteer about any training needs.
 - To have a volunteer agreement and role outline which shows the expectations and support offered by the scheme. This is not a contract.
 - To undertake basic health and safety training.
 - To be aware of general health and safety and personal safety.
 - To have their travel and other agreed expenses reimbursed.

Lorenzo Losi
Chairman